

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, July 11, 2016 at 10:00 a.m.

**Stillwater County West Annex Planning Department
431 Quarry Rd**

MEMBERS PRESENT: Alan Drain (Chairman), Mark O'Bryant (Vice-Chairman), and Willard Moore

MEMBERS NOT PRESENT: Dennis Holten and Mary Keuhn

OTHERS: Dennis Shupak, Stillwater County Commissioner

GUESTS: Hardin Graham

STAFF: April Limburg.

I. CALL TO ORDER. Alan Drain (Chairman) called the meeting to order at 10:05am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Mark made the motion to approve the June 13, 2016 meeting minutes. Willard seconded; with all in favor motion carried.

III. NEW BUSINESS:

A. Airport Authority Update Letter: The Board discussed the status of the Airport Authority Resolution, which had been submitted in August of 2015. Mark made a recommendation for April to draft a letter to the Commissioners, Mayor, and City council requesting a status update of the resolution. Willard H seconded; with all in favor motion carried.

B. Labor Day Parking: This agenda item was to discuss parking at the Airport for a Labor Day Event. At this time, the event has been canceled.

IV. OLD BUSINESS:

A. Airport Master Plan Update. Nothing at this time.

B. Pavement Reconstruction Design Project. Nothing at this time.

V. MANAGER'S REPORT: Hardin informed the Board the papi lights have been fixed, mowing needs to be done, and a valve will not shut all the way in the sprinkler system in the pilot lounge.

VI. FINANCE REPORT: The Board looked over the finance report.

VII. ITEMS FOR NEXT'S MONTH AGENDA:

VIII. ADJOURN MEETING: Willard made the motion to adjourn the meeting. Mark seconded; with all in favor, motion carried. Meeting was adjourned at 10:20 a.m.

The next meeting will be on Monday, August 8, 2016 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support